



Albertina's Restaurant and Catering is located in the National Historic Site and Portland Landmark Old Kerr Nursery. Albertina's Catering is known for its gracious gourmet service, elegant fresh floral displays and attention to detail.

CATERING PRICES & INFORMATION

Every event is custom designed for our customer's specific wishes and requests. We attend to all the details. From the first meeting with a volunteer catering coordinator, until the last guest leaves, Albertina's goal is to assure that each guest enjoys a beautiful day. Our experienced volunteer staff offers complete coordination and assistance throughout the entire process.

DEPOSIT: A \$500.00 deposit is required to reserve an event date and is applied toward the total cost. The deposit is fully refundable up to 180 days before the date of the event

RECEPTION ONLY: (wedding, anniversaries, birthdays, company parties, etc.)

FIXED CHARGES: (includes choice of six menu items, tea & coffee service, punch, flowers, china, glassware, silver & service linens, napkins, set up and clean up).

50 persons	75 persons	100 persons	125 persons	150 persons	200 persons
\$37.00 per person	\$33.00 per person	\$30.00 per person	\$27.00 per person	\$26.00 per person	\$24.00 per person

Baron of Beef and/or Poached Salmon is market price per person each item.

All charges subject to 18% gratuity.

Payment of one half of the estimated catering costs plus 18% gratuity, excluding alcoholic beverage charges, due four months before the event.

Final payment plus 18% gratuity and confirmed guest count, excluding alcoholic beverage charges, due three weeks before the event.

WEDDING AND RECEPTION:

FIXED CHARGES: (includes choice of six menu items, tea & coffee service, punch, flower arrangements, altar flowers, wedding posts, china, glassware, silver & service linens, napkins, set up and clean up)

50 persons	75 persons	100 persons	125 persons	150 persons	200 persons
\$41.00 per person	\$37.00 per person	\$33.00 per person	\$31.00 per person	\$28.00 per person	\$26.00 per person

Baron of Beef and/or Poached Salmon is an additional \$3.00 per person each item.

All charges subject to 18% gratuity.

Payment of one half of the estimated catering costs plus 18% gratuity, excluding alcoholic beverage charges, due four months before the event.

Final payment plus 18% gratuity and confirmed guest count, excluding alcoholic beverage charges, due three weeks before the event.

FOR RECEPTION & WEDDING/RECEPTION

VARIABLE CHARGES: (includes champagne, wine, beer and sparkling cider)

Number of servings per bottle		Price per bottle
6 – 7	Champagne	\$14.00
5	Chardonnay Wine	\$14.00
5	Cabernet Sauvignon	\$14.00
6	Sparkling Cider, Duche de Longueville	\$5.00
1.5	Premium Beer	\$2.00

Corking fee for beverages brought in \$10.00 per bottle of wine and .50 per bottle of beer.

OLCC regulations: Wine & Beer must be served from a glass. Catering serves beer in a pilsner glass

All Beverage Charges subject to 18% gratuity and payable the day of event

- Beer & Wine License Only-

RENTAL CHARGES

Dance Floor 12 feet by 12 feet hardwood (placed in Garden Room)	\$200.00
Canopy 20' x 30' (\$100.00 non-refundable)	\$350.00
Wedding Runner	\$25.00
Chairs	
White Samsonite	\$1.75 each plus \$40.00 delivery fee
White Wood	\$2.75 each plus \$40.00 delivery fee
Votive candles and holders (We cannot use tapers; it is against the fire laws)	\$15.00
Cylinder candles	\$25.00

Note: All prices are subject to change.

ALLOWABLE HOURS PER EVENT:

This is the maximum hours allowed under contract, building might be available for additional time at added cost.

RECEPTION 3 hours

WEDDING & RECEPTION

Wedding Rehearsal	1 hour on the Friday before event, scheduled at 4PM
Dressing & Photos	1 hour
Wedding	½ hour
Reception	3 hours

Note: Closing time for all events is 9:00 PM

GUEST CAPACITY:

Maximum Guests
150 October 16 – June
200 July – October 15

WEDDING:

Reception Area	100 standing or 40 seated
PDR	40 standing or 30 seated
Outside – Canopy (both patios)	200 seated

RECEPTION:

Inside seating capacity	36 – 40
Inside/outside seating capacity	50 – 60

SIT DOWN DINNER: Minimum 30 – Maximum 90 (see table)

Main Dining Room	35
Garden Room	35
PDR	30
Dining Room & Garden Room	70
Dining Room, Garden Room & PDR	100

Albertina's Catering is committed to customer satisfaction offering quality meals and exceptional service in a beautiful setting. Committed volunteers donate their time, talent and energy to make each and every event a success! All proceeds from Albertina's Catering are donated to support the programs of Albertina Kerr Centers.